

Jordan Township Meeting Minutes

January 24th, 2023

Present: Suzan Falco (Deputy Supervisor), Elizabeth Crawford-Pater (Clerk), Susan Meads (Deputy Treasurer), Darla Pawson (Trustee), Steve Houtman (Trustee).

Absent: Rebekah Meads (Treasurer)

Meeting: Called to order with the pledge of allegiance at 6pm.

Motion: To approve meeting minutes, motion made Steve Houtman, seconded by Darla Pawson.

Motion: To approve pending bills, motion made by Elizabeth Crawford-Pater, Seconded by Darla Pawson.

Treasurer's Report: See attached

Sheriff: Kevin, the new under Sheriff was present and plans to attend Jordan Township meetings regularly. 27 years experience in the department. Kevin gave Jordan Township end of the year report for 2022 and shared about the new staffing at the Sheriff department.

Commissioner Lavanway: See attached.

Ambulance Authority Report: Last month there was an accident, an ambulance flipped over with patient and also a staff member in the vehicle. The staff member suffered greatly due to the accident and is unable to work. Unknown about insurance on the ambulance at this time. Steve Houtman shared that they had a benefit dinner for the Staff member who was seriously hurt in the accident and they raised about \$10,000 for the family. He said it was wonderful to see everyone come together to do this for this family.

Ordinance Officer Report: Absent.

OLD BUSINESS:

- Oath of Office – Rebekah Meads sworn in, Elizabeth Crawford-Pater sworn in, Susan Meads sworn in and Beth Sothard sworn in. A facetime video phone call to Dawn Lavanway (Notary) who witnessed Oath of Office signatures by Rebekah Meads (Treasurer), Susan Meads (Deputy Treasurer), Elizabeth Crawford-Pater (Clerk), Beth Sothard (Deputy Clerk).
- Darla Pawson, trustee of Jordan Township would like to become a Notary for the Township. Rebekah Meads made motion, Steve Houtman seconded the motion. All in favor said aye: Darla Pawson, Rebekah Meads, Elizabeth Crawford-Pater, Steve Houtman and Suzan Falco.
- Add Ambulance Authority Report and Ordinance Officer Report to the Agenda.

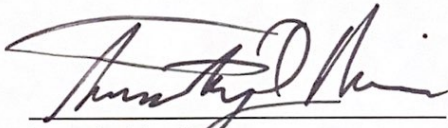
- Steve Houtman made a motion to get a Digital Thermostat for the Township Hall, not exceeding \$200. Elizabeth Crawford-Pater seconded the motion. All in favor said aye: Darla Pawson, Rebekah Meads, Elizabeth Crawford-Pater, Steve Houtman and Suzan Falco.
- Darla Pawson asked about taxes and how it's going. Rebekah Meads said things are going smoothly.

NEW BUSINESS:

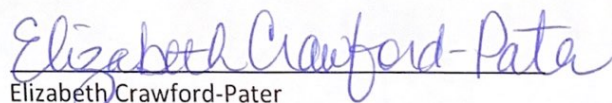
- Darla Pawson was able to get ahold of Burnham & Flower insurance to get the surety bond to become Notary for the Township. The process should be completed very soon.
- Thermostat update – it was discussed that there may be a problem with having a thermostat that connects via wi fi in case the hall suffers a power outage. Check to make sure if there is a power outage that the thermostat will not go down as well and leave the hall with no heat.
- Poverty Exemption policy needs to be renewed for 2023. Elizabeth Crawford-Pater will print off the resolution and have it ready to renew for the February board meeting.
- Add to February Agenda that the annual meeting will be after regularly scheduled March board meeting.
- Tim Morris needs a new/updated Supervisor book from MTA. Elizabeth Crawford-Pater said she would order him one from online MTA website with Township Credit Card.

PUBLIC COMMENT: None.

Adjourn: 6:42 pm



Timothy Morris
Supervisor



Elizabeth Crawford-Pater
Clerk